



Employment Opportunity – Ginoogaming First Nation Project Development Assistant

Position Summary:

Ginoogaming First Nation is seeking a Project Development Assistant that will provide assistance to the Project Development Coordinator in the areas of consultation and land use planning.

The project includes community and Elder consultation, planning, development and training activities. The person we are seeking will work under the direction of the Project Development Coordinator and the Resource Development Office. The following duties and responsibilities are associated with this position.

Responsibilities:

- Work with the Project Development Coordinator and local Elders, staff, volunteers and community leaders in implementing land stewardship, conservation, planning and capacity building projects.
- Collect and protect traditional and ecological knowledge from Elders, trappers and traditional harvesters/gatherers.
- Plan, organize, facilitate and document meetings and/or surveys with the community members, Elders and other key stakeholders to seek input and direction.
- Consult and interview Elders on an on-going basis to gather and ensure the maintenance of traditional knowledge including customs, traditions and legends of the Anishinabeg of Ginoogaming First Nation.
- Conduct research, and maintain information, data and traditional knowledge concerning lands and resources.
- Input the data and information collected into the appropriate information management systems. (Excel Spread Sheets, GIS: Arc View)
- Assist in the development of area maps to identify and protect traditional/sacred lands using GPS and GIS:ArcView.

Qualifications:

- Working knowledge of Microsoft Word, Excel, GPS and GIS:ArcView.
- Excellent written and oral communication skills.
- Works well independently and in a team setting.
- Access to transportation.
- Fluency in the Anishinaabemowin is preferred.
- Proven reliability and trustworthy.

Details:

Term: Contact until March 2015, with possibility of extension

Location: Ginoogaming First Nation Band Office, Longlac, Ontario

Wage: To be negotiated

Application Deadline: October 10 2014 at 4:30pm EST

Please submit your resume and cover letter to the attention of Conrad Chapais by one of the following:

1. Electronic copy to: conrad.chapais@ginoogamingfn.ca
2. Hardcopy to: Conrad Chapais, CCLO
Re: Regional Process, Community Coordinator
P.O. Box 89
Longlac, ON P0T2A0
Fax: (807)876-2495

Questions? Please contact Conrad Chapais at conrad.chapais@ginoogamingfn.ca (807 876-2242).

We thank all applicants for their interest, however only those selected for an interview will be contacted.