



## **Employment Opportunity – Ginoogaming First Nation Community Coordinator**

### **Position Summary:**

Ginoogaming First Nation (GFN) would like the opportunity to participate in a community driven regional process of negotiations and to foster a positive long term government-to-government relationship to create benefits and opportunities to improve the economic prosperity and quality of life for Matawa First Nations. While taking a culturally sensitive, meaningful and environmentally responsible approach to mineral development in the area known as the Ring of Fire (*the “Regional Process”*).

In order to be involved in the “*Regional Process*” Ginoogaming First Nation recognizes that community members must be informed and are provided the opportunity to comment on the process. As such, Ginoogaming First Nation wants to ensure there is ample opportunity for community member involvement through a series of community engagement activities.

### **Responsibilities:**

- Coordinate focus group sessions
- Coordinate travel logistics
- Ensure surveys and mail outs are completed and received
- Track surveys and mail outs completed
- Coordinate community meetings (Logistics)
- Communicate regularly with leadership
- Complete elder interviews

### **Qualifications:**

Must demonstrate the following skills:

- Excellent oral and written communication skills;
- Excellent organizational and interpersonal skills;
- Must be fluent with essential computer applications (Microsoft Office);
- Must be self-motivated with the ability to work independently with minimal supervision;
- Ability to speak and understand Ojibway/Cree would be considered an asset; and,
- Valid Ontario Driver’s License would be considered an asset.

Must demonstrate the following personal attributes:

- Reliable, enthusiastic and punctual.

### **Details:**

Term: Contract 24 weeks, with the possibility of long-term extension

Location: Ginoogaming First Nation Band Office, Longlac, Ontario

Wage: To be negotiated

**Application Deadline:** October 10 2014 at 4:30pm EST

Please submit your resume and cover letter to the attention of Conrad Chapais by one of the following:

1. Electronic copy to: [conrad.chapais@ginoogamingfn.ca](mailto:conrad.chapais@ginoogamingfn.ca)
2. Hardcopy to: Conrad Chapais, CCLO  
Re: Regional Process, Community Coordinator  
P.O. Box 89  
Longlac, ON P0T2A0  
Fax: (807)876-2495

**Questions?** Please contact Conrad Chapais at [conrad.chapais@ginoogamingfn.ca](mailto:conrad.chapais@ginoogamingfn.ca) (807 876-2242).

We thank all applicants for their interest, however only those selected for an interview will be contacted.